

## ASSISTANT MANAGER, POLICY ADVOCACY, RESEARCH & LEGAL

### BACKGROUND

SaveLIFE Foundation's success hinges on its highly dynamic team, which we are now expanding to scale our impact. We are looking for a full-time position, Assistant Manager, **Policy Advocacy, Research & Legal** with

- **Skills and Talent** in drafting legislations, planning and implementing legal intervention strategies and conducting in-depth research;
- **Interest** to provide support to policy advocacy team on all execution related activities, specifically legal advocacy work
- **Passion** to engage with a wide variety of stakeholders and invest at least 3 years to its mission

### ROLES & RESPONSIBILITIES

- Play a key role in planning and implementing legal intervention strategies for SaveLIFE's work in India
- Develop a framework for building a corps of lawyers who can volunteer their time and expertise to help victims or families of victims of road crashes.
- Proactively map out legal landscape around various facets of Road Safety issues in India and propose tactical and strategic interventions
- Coordinate legal work with external counsels and lawyers as need be
- Play a key role in advocating for legislations nationally as well as at the State level including drafting, consensus building, and other policy advocacy interventions with policymakers.
- Contribute effectively towards research protocols through development of research tools, manage primary and secondary data collection.
- Play a strategic role in drafting legal and policy frameworks on the issue with government machineries and other agencies.
- Create materials on the basis of thorough research and verified data for consumption of policy makers, public and press.
- Use data and numbers to draw conclusions on specific policy interventions and represent data in a visually interesting manner to the general public and media.
- Keep abreast with the latest research, policy/legal related news/events on road safety & emergency care.
- Carry out any other duties and responsibilities as maybe assigned

### DESIRED SKILLS AND QUALIFICATIONS

- Graduate/Post-Graduate degree in law is **required**. Candidates without a degree in Law should not apply.
- Minimum 5 years' experience in litigation, public policy advocacy including government relationship management, drafting/reviewing legislation, persuasion, and negotiation.
- Specific policy advocacy experience and team management skills.
- Skills must include legal writing and cross-sectoral communication.
- Strong communication skills in Hindi and English a must.

**COMPENSATION:** Commensurate with experience and qualifications. Additionally, medical insurance and other benefits as per organization policy.

**LOCATION:** New Delhi with travel across India

**HOW TO APPLY:** The interested candidate should send the following documents to [careers@savelifefoundation.org](mailto:careers@savelifefoundation.org). Mention the name of the position in the subject of the email. Send a copy of your resume and most importantly a cover letter expressing an interest in the role and with details of your current and expected annual CTC. Send us a copy of an article or report independently prepared by you in the last two years.

### **ABOUT SAVELIFE FOUNDATION**

Globally, 1.25 million people are killed each year in road crashes. 90% of these fatalities occur in the developing world with India leading the global death toll with 150,000 deaths each year. SaveLIFE Foundation (SLF) is an independent, non-profit organization committed to improving road safety and access to emergency medical care across India and the developing world. SLF connects research, advocacy, communication and execution (RACE) to operate at the intersection of policy making and grassroots implementation for crash prevention as well as post-crash response. Over the past few years, SLF has facilitated the enactment of key legislations in India such as the Good Samaritan Law, adopted one of India's deadliest highways to transform it into a zero-fatality corridor, trained thousands of Police officers and volunteers in life-saving techniques and built award-winning technology to connect and assist stakeholders including bereaved families from extremely poor backgrounds.