

PROGRAM DIRECTOR

FULL-TIME | NEW DELHI/MUMBAI, INDIA

ABOUT SAVELIFE FOUNDATION

We are an independent, non-profit organization committed to improving road safety and access to emergency medical care across India and the developing world. Our team members are highly motivated individuals with fire in their belly and passion for their work. We are a team connected with the spirit of public service.

Globally, 1.35 million people are killed each year in road crashes. 90% of these fatalities occur in the developing world with India leading the global death toll with 150,000 deaths each year. We are committed to saving lives on Indian roads and to do so, we connect research, advocacy, communication and on ground execution (RACE). Over the past few years, we have facilitated the enactment of key legislations in India such as the Motor Vehicles Amendment Act, 2019 and Good Samaritan Law, adopted one of India's deadliest highways to transform it into a zero-fatality corridor, trained thousands of Police officers and volunteers in life-saving techniques and built award-winning technology to connect and assist stakeholders including bereaved families from extremely poor backgrounds.

Our path-breaking work has been recognised both nationally as well as internationally. SLF has been recognised as the best NGO in India by Rockefeller Foundation; we have also won the prestigious Prince Michael International Road Safety Award, and we got featured by Satyamev Jayate TV Show hosted by actor Aamir Khan.

Zero Fatality Corridor (ZFC) Projects aim to build replicable and scalable models for reducing road crash deaths through an evidence-based approach involving— engineering, emergency care, enforcement and education for road safety.

JOB DESCRIPTION

Do you love strategizing and planning? As Program Director, you lead and work with high energy teams with diverse skill sets and engage with a wide range of stakeholders such as Government officials and corporate donors. You represent the organisation in various external platforms. You bring proven leadership and general management experience to the organisation. Changing environments, varying levels of responsibilities and challenging objectives allow your true strengths to shine.

DUTIES AND RESPONSIBILITIES

- Lead the development, planning and execution of Vision Zero projects, particularly the MPEW-ZFC;
- Develop, manage and retain relationships at the highest levels within the State government, implementation partner agencies, vendors, service providers, donor(s) and such;
- Take charge of day to day coordination with government agencies, vendors and partners;
- Establish and implement protocols and tools for project evaluation and measurement;
- Strictly ensure budgetary and reporting compliances;
- Aggressively pursue areas of weakness in the project to transform them into areas of strength;
- Represent the organization and the initiative at external events, conferences and workshops;
- Provide leadership to the project team and ensure optimal staffing of the project by owning recruitment for additional resources, as and when needed

SKILLS

- Strong ability to cultivate and manage partnerships with multiple stakeholders across business, government and non-profit sectors;
- Proven leadership to complex multilateral initiatives
- Proven project management skills including budgeting and financial management;
- Strong ability to manage diverse teams;
- Strong understanding of the functioning of business, government and the non-profit sectors in India;
- Strong ability to manage vendors and project partners in an unbiased and professional manner;
- Strong eye for detail;
- Willingness to travel across India and internationally

BASIC QUALIFICATIONS

- 12+ years of work experience in project and partnership management preferred. Experience with CSR projects preferred.
- Education: Master's degree in public health, public policy, social service or equivalent programs from a top-tier institution preferred. Bachelor's degree candidates with relevant experience may also apply.
- Excellent oral and written communication skills in Hindi, English and Marathi.

COMPENSATION: Highly competitive and commensurate with skills and experience.

HOW TO APPLY:

The interested candidate should send the following documents to careers@savelifefoundation.org. Mention the name of the position in the subject of the email.

1. Send a copy of your resume along with details of your current and expected annual CTC.
2. Send a cover letter expressing your interest in the role and your motivation to apply for this job.

TIPS FOR A SUCCESSFUL APPLICATION

1. Read-up as much as you can about SaveLIFE Foundation and our work before composing the cover letter;
2. Customize your resume and cover letter to the requirements of this job role;
3. Make sure there are no typos or grammatical errors in your documents. Given the high volume of applications received by SLF, a number of candidates are filtered out due to poor communication skills and lack of eye for detail