Crash Investigator

<table>
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<tr>
<th>Job Title</th>
<th>Crash Investigator</th>
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<tr>
<td>Department</td>
<td>Programs</td>
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<tr>
<td>Level</td>
<td>Incharge</td>
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<tr>
<td>Reporting Manager</td>
<td>Manager - Programs</td>
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<td>Reportees</td>
<td>- N/A</td>
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**Role Overview:**

This role is the most critical player in implementing SLF’s solution “Safe Highway in a Box”. The incumbent is responsible to conduct investigation of every crash-incident on the allotted roads / highways (“Zero Fatality Corridors”), as per procedures set-in-place and prepare crash-investigation-reports. He would maintain good relationship with concerned personnel at the Police Stations, Government authorities and other stakeholders to garner necessary support and information required to conduct the crash investigations & other activities of SLF. He would also be responsible to oversee, support or conduct other activities planned by SLF on those areas, towards improving road safety.

**Key Responsibilities:**

**Strategy & Planning**

- Appreciate and align to the larger purpose of SLF and be driven by it
- Contribute towards developing operational plans for the “Zero Fatality Corridors”

**Operational responsibilities**

**Crash Investigation**

- Keep good relationship with the key personnel at all the police stations around the assigned Corridors
- Keep track of road accidents / other significant incidents on these Corridors
- Arrive at the site of accident at the earliest and conduct thorough investigation following the standard procedures
- Collect additional information from Police Stations / other offices
- Complete the Crash reconstruction manually with available data and support Crash Reconstruction on software (‘PC Crash’)
- Complete the Injury Coding and Crash Data Coding and analyse the Crash / Injury Contributing Factors
- Finalize Crash Investigation Report and submit for internal review

**Support other Crash Investigations**

- Provide necessary support to other team member(s) in conducting Crash Investigations, analysing data and preparing reports
- Peer- review Crash Investigation Reports prepared by others
Other interventions
- Work with Vendors / Monitor their activities to get other interventions done on the Roads as planned by SLF like installing road-signages, barricades, etc.
- Support in getting official approvals from concerned authorities as required
- Support Road Safety Auditor to conduct planned Audits on the roadways

Process Improvement, Learning & Development
- Take initiative to learn new developments / innovations in Crash Investigation and other road safety measures
- Contribute new ideas to strengthen the solution
- Support and provide necessary information to plan & propose additional interventions on the roadways
- Make maximum use of Technology in the departmental processes
- Actively participate in organization initiatives, planning and review discussions
- Adhere to timelines of performance appraisals

*Any other additional responsibility could be assigned to the role holder from time to time. The same would be discussed between the incumbent and reporting manager*

Role Specifications:

Education
- B.E / B.Tech

Experience
- Atleast 3 Years’ Experience in Crash Investigation

Key Behavioural attributes
- Execution Focus
  - Building Trust & Relationships
  - Impact & Influence
  - Planning & Organizing
  - Communication
- Learning Focus
  - Learning Orientation
  - Analytical Thinking
- Adherence to Core Values of SLF
  - Dependability
  - Integrity
  - Mutual Respect
  - Spirit of Public Service
  - Leadership
  - Excellence
### Key Performance Indicators (KPI):

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<th>Sl.</th>
<th>Key Result Area (KRA)</th>
<th>Key Performance Indicator (KPI)</th>
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<tbody>
<tr>
<td>1</td>
<td>Focus on Delivery / Operational Excellence</td>
<td>% adherence to the standard cycle-time of Crash Investigation &amp; Reporting</td>
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<td>% adherence to timelines of other assigned activities</td>
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<td>Quality of Investigation &amp; the Report – comprehensiveness, depth, technological aspects, other parameters of Report (Total Score on the Assessment Quality Parameters)</td>
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<td>Level of accuracy – Number of instances of major error in the assessments / reports</td>
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<td>Number of instances of penalties/ reported violations / non-compliance</td>
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<td>2</td>
<td>Stakeholder management</td>
<td>Number and depth of relationship with key personnel at Police Stations / Government authorities</td>
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<td>3</td>
<td>Focus on Development</td>
<td>% adherence to goal setting and performance appraisal timelines for self</td>
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<td>Number of new initiatives taken / implementable ideas suggested</td>
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<td>Support towards new solution development / strengthening of the current solution</td>
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<td>% adherence to person-hours of training</td>
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**How to apply:** Interested candidates can apply for this position by clicking on the following link and submitting their application.

https://forms.gle/hwCmi5KT2mg6JU558