

Crash Investigator

Job Title	Crash Investigator
Department	Programs
Level	Incharge
Reporting Manager	Manager - Programs
Reportees	- Nil -



Role Overview:

This role is the most critical player in implementing SLF’s solution “Safe Highway in a Box”. The incumbent is responsible to conduct investigation of every crash-incident on the allotted roads / highways (“Zero Fatality Corridors”), as per procedures set-in-place and prepare crash-investigation-reports. He would maintain good relationship with concerned personnel at the Police Stations, Government authorities and other stakeholders to garner necessary support and information required to conduct the crash investigations & other activities of SLF. He would also be responsible to oversee, support or conduct other activities planned by SLF on those areas, towards improving road safety.



Key Responsibilities:

Strategy & Planning

- Appreciate and align to the larger purpose of SLF and be driven by it
- Contribute towards developing operational plans for the “Zero Fatality Corridors”

Operational responsibilities

Crash Investigation

- Keep good relationship with the key personnel at all the police stations around the assigned *Corridors*
- Keep track of road accidents / other significant incidents on these *Corridors*
- Arrive at the site of accident at the earliest and conduct thorough investigation following the standard procedures
- Collect additional information from Police Stations / other offices
- Complete the Crash reconstruction manually with available data and support Crash Reconstruction on software (‘PC Crash’)
- Complete the *Injury Coding and Crash Data Coding* and analyse the Crash / Injury Contributing Factors
- Finalize Crash Investigation Report and submit for internal review

Support other Crash Investigations

- Provide necessary support to other team member(s) in conducting Crash Investigations, analysing data and preparing reports
- Peer- review Crash Investigation Reports prepared by others

Other interventions

- Work with Vendors / Monitor their activities to get other interventions done on the Roads as planned by SLF like installing road-signages, barricades, etc.
- Support in getting official approvals from concerned authorities as required
- Support Road Safety Auditor to conduct planned Audits on the roadways

Process Improvement, Learning & Development

- Take initiative to learn new developments / innovations in Crash Investigation and other road safety measures
- Contribute new ideas to strengthen the solution
- Support and provide necessary information to plan & propose additional interventions on the roadways
- Make maximum use of Technology in the departmental processes
- Actively participate in organization initiatives, planning and review discussions
- Adhere to timelines of performance appraisals

Any other additional responsibility could be assigned to the role holder from time to time. The same would be discussed between the incumbent and reporting manager



Role Specifications:

Education

- B.E / B.Tech

Experience

- Atleast 3 Years' Experience in Crash Investigation

Key Behavioural attributes

- Execution Focus
 - Building Trust & Relationships
 - Impact & Influence
 - Planning & Organizing
 - Communication
- Learning Focus
 - Learning Orientation
 - Analytical Thinking
- Adherence to Core Values of SLF
 - Dependability
 - Integrity
 - Mutual Respect
 - Spirit of Public Service
 - Leadership
 - Excellence



Key Performance Indicators (KPI):

Sl.	Key Result Area (KRA)	Key Performance Indicator (KPI)
1	Focus on Delivery / Operational Excellence	% adherence to the standard cycle-time of Crash Investigation & Reporting
		% adherence to timelines of other assigned activities
		Quality of Investigation & the Report – comprehensiveness, depth, technological aspects, other parameters of Report <i>(Total Score on the Assessment Quality Parameters)</i>
		Level of accuracy – Number of instances of major error in the assessments / reports
		Number of instances of penalties/ reported violations / non-compliance
2	Stakeholder management	Number and depth of relationship with key personnel at Police Stations / Government authorities
3	Focus on Development	% adherence to goal setting and performance appraisal timelines for self
		Number of new initiatives taken / implementable ideas suggested
		Support towards new solution development / strengthening of the current solution
		% adherence to person-hours of training



How to apply: Interested candidates can apply for this position by clicking on the following link and submitting their application.

<https://forms.gle/hwCmi5KT2mg6JU558>